

**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING
ORGANIZATIONAL MEETING**

Tuesday, 6:00 pm

January 6, 2015

**MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION
ORGANIZATIONAL MEETING HELD January 6, 2015.**

The Licking Heights Board of Education met in Organizational Session for the purpose of conducting official school business on January 6, 2015 at 6:00 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Brian Bagley, President Pro-Tem, presiding.

Mr. Bagley asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracie Russ, Mr. Matt Satterwhite and Mr. Richard Wand.

Resolution #01-15-001. NOMINATE PRESIDENT

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education close nominations for President with Mr. Satterwhite as the only nomination.

AYES: Bagley, Roth, Russ, Satterwhite, Wand

The President Pro-Tem declared motion carried.

Resolution #01-15-002. ELECT PRESIDENT

Mr. Bagley moved and Mrs. Roth seconded that the Board of Education elect Mr. Satterwhite as Board President for the 2015 Calendar Year.

AYES: Bagley, Roth, Russ, Wand

ABSTAINED: Satterwhite

The President Pro-Tem declared motion carried.

Resolution #01-15-003. NOMINATE VICE PRESIDENT

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education close nominations for Vice President with Mrs. Roth as the only nomination.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

The President Pro-Tem declared motion carried.

Resolution #01-15-004. ELECT VICE PRESIDENT

Mr. Bagley moved and Mr. Satterwhite seconded that the Board of Education elect Mrs. Roth as Board Vice President for the 2015 Calendar Year.

AYES: Bagley, Satterwhite, Russ, Wand

ABSTAINED: Roth

The President Pro-Tem declared motion carried.

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Resolution #01-15-005. REGULAR MEETING SCHEDULE

Mr. Bagley moved and Mr. Satterwhite seconded the Board of Education approves to set the third Tuesday of each month for regular Board of Education Meetings to be held at 7:00 p.m. in the High School Auditorium and to add meetings as deemed necessary. Exceptions, the Board reserves the right to adjust the date of regular meetings based on Board member availability (e.g. summer vacation). This resolution authorizes the Board to notice a change in the date of the Regular Meeting with proper notice. The Board will make every effort to hold the meetings at its regular interval, but values attendance by all members and will adapt when needed.

AYES: Bagley, Satterwhite, Roth, Russ, Wand

The President Pro-Tem declared motion carried.

Resolution #01-15-006. BOARD ACTION ITEMS

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the following items:

- A. Motion to approve the Treasurer of Licking Heights Local Schools to invest all interim and inactive funds as prescribed by the Ohio Revised Code and Board Policy.
- B. Resolution to authorize the Treasurer of Licking Heights Local Schools to request from the County Auditor school tax advances, when available, for calendar year 2015.
- C. Resolution to authorize the Treasurer of Licking Heights Local Schools to pay all bills within the limits of the Appropriations Resolution as bills are received and after the merchandise has been inventoried and determined to be accurate and in good condition, and to report monthly to the Board the bills that were paid.
- D. Motion to establish a Service Fund for Board Members in the amount of \$5,000.
- E. Resolution to authorize the Superintendent to apply for all available State and Federal funds/grants.
- F. Resolution to appoint the Superintendent, and the Treasurer in the absence of Superintendent, as the Purchasing Agents for Licking Heights Local Schools.
- G. Resolution to authorize the Superintendent to employ temporary personnel with notification and subsequent approval sought at the next Regular Board meeting.
- H. Resolution to establish a Records Commission composed of the President of the Board of Education, the Treasurer of the Board and Superintendent of Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records and to review the same.
- I. Resolution to authorize the Superintendent and Treasurer to use legal services of the

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Licking County Prosecutor, Franklin County Prosecutor, and/or legal services with expertise and experience with public school laws; Special Education Laws, Labor Issues, Financial Issues and other legal matters pertinent to the operation of a school district.

- J. Resolution to authorize the Superintendent to accept resignations from any staff member during times when the Board is not in session.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

The President Pro-Tem declared motion carried.

Resolution #01-15-007. LEGISLATIVE LIAISON

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education appoint Mr. Satterwhite as Legislative Liaison for the 2015 Calendar Year and Mr. Wand as alternate representative.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

The President Pro-Tem declared motion carried.

Resolution #01-15-008. BOARD COMMITTEES

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the following committees for the 2015 Calendar Year.

A. Finance	<u>Mr. Wand</u>	<u>Mrs. Russ</u>
B. Curriculum	<u>Mrs. Roth</u>	<u>Mr. Satterwhite</u>
C. Policy Review	<u>Mrs. Russ</u>	<u>Mr. Satterwhite</u>
D. Building and Grounds	<u>Mr. Bagley</u>	<u>Mrs. Russ</u>
E. Community Outreach	<u>Mr. Bagley</u>	<u>Mrs. Roth</u>
F. Technology	<u>Mr. Bagley</u>	<u>Mr. Wand</u>
G. Student Liaison	<u>Mr. Bagley</u>	<u>Mrs. Roth</u>

AYES: Satterwhite, Wand, Bagley, Roth, Russ

The President Pro-Tem declared motion carried.

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Resolution #01-15-009. ADJOURNMENT

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned at 6:09 P.M.

AYES: Roth, Bagley, Russ, Satterwhite, Wand

The President Pro-Tem declared motion carried.

PRESIDENT PRO-TEM

TREASURER